

**A G E N D A**  
**OAK LAWN PUBLIC LIBRARY BOARD OF TRUSTEES**  
**Regular Meeting – Tuesday, December 19, 2017, 6:45 p.m.**

- 1. Call to Order and Roll Call**
- 2. Pledge of Allegiance**
- 3. Welcome to Visitors**
- 4. Communications/Citizen/Staff Comments**

CONSENT ITEMS (Items 5-11): All items on the Consent Agenda are routine or have been brought forward at the direction of the Board of Trustees and will be enacted in one motion. If discussion is desired on any item, the item in question will be removed from the Consent Agenda and considered separately under New Business.

**5. Approval of Minutes**

- A. Regular Meeting, November 28, 2017

**6. Bills and Invoices**

- |    |                         |               |                  |              |
|----|-------------------------|---------------|------------------|--------------|
| A. | Library Materials       | Check Numbers | 29734-29760..... | \$62,794.19  |
| B. | General                 | Check Numbers | 29761-29804..... | \$82,030.29  |
| C. | Manual                  | Check Numbers | 7410-7427.....   | \$232,247.56 |
| D. | Report of voided Checks |               |                  |              |

**7. Report of the Director ---- Personnel Changes**

**8. Oak Lawn Public Library Friends Report**

**9. Peer Jury Report**

**10. Oak Lawn Community Library Foundation**

**11. Policies up for Review in December:**

- A. Conferences and Membership for Trustees
- B. Surplus Property
- C. Photographing and Videotaping in the Library
- D. Staff Association
- E. Harassment Policy

**END OF CONSENT AGENDA**

**12. Legislative Update – State Representative Kelly Burke**

**13. Financial Reports**

- A. Budget Fund Reports
  - (i) General Fund
  - (ii) Building Fund
  - (iii) Working Cash Fund
- B. Report of Cash Balances

**14. Report of the Director**

- A. Narrative Report
- B. Statistical Report

**15. Old Business**

- A. Village and Community Report
- B. Committee/Working Group Reports
- C. Summer Lunch Program Report

**16. New Business**

- A. Approve Sexual Harassment Resolution and Policy
- B. Approve 2018 Building Fund Budget
- C. Approve 2018 Working Cash Fund Budget
- D. Approve 2018 Per Capita Grant Application
- E. Approve 2018 Calendar of Days Closed
- F. PLA Conference Registration (Philadelphia)

**17. Adjournment**

**Posted: 12/15/17**